



VACANCY ANNOUNCEMENT FOR NATIVE ENGLISH TEACHER

<http://www.hoiantourist.com>

Hoi An Tourist Holding Company

10 Tran Hung Dao Street, Hoi An City, Quang Nam

Duties & Responsibilities

To Teach English for primary, middle and high level for Hotel Management & Staff

Job Requirements

* *Required Skills/Experience:*

- Excellent accent is a must (top priority to British, American, Australian, Canadian or Northern European)
- Living in Da Nang/ Quang Nam – Viet Nam
- Good interpersonal and communication skills.
- Proficient operating with computer: Word, Excel, PowerPoint.
- Minimum 3-year teaching experience in 4 or 5-star Hotel

* *Required Education:*

- Native English teacher
- Minimum degree: Bachelor
- English teaching certificate

* *Others:*

- Sex: No matter what male or female
- Age: Not older than 60 years old

Type of Contract: Annually

Monthly Salary: will be discussed in the interview

Working Condition:

- Means of transportation: manage yourself
- Laptop : personal property
- Working area : Hoi An – Quang Nam

Application Files should be included:

- Personal detailed CV
- The Reference Letter from the previous companies you have being worked for
- The copies of relevant degrees/ certificates
- The passport and visa (valid during contact period)
- The Labour License for foreigner working in Viet Nam
- 02 recent photos with size of 4x6 cm (within 06 months)

Detail in submitting profile:

- Schedule for receiving Application Profile: From 1st of Jan, 2012 to 15th of Feb, 2012
- Contact directly/ by email to:
Ms. Pham Thi Phuong Thao
Human Resources Department
Hoi An Tourist Holding Company
10 Tran Hung Dao St., Hoi An City, Viet Nam
Tel: 0510.3911 119 – (M) 0982 288 022
Email: secretary@hoiantourist.com

HOI AN TOURIST HOLDING COMPANY

(Signed and stamped)

**LE TIEN DUNG/ MR.
GENERAL DIRECTOR**